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**GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT
MASIPALA WA TZANEEN
MASEPALA WA TZANEEN**

P.o Box 24
Tzaneen, 0850



Tropical Paradise

**MINUTES OF THE 8TH SPECIAL COUNCIL MEETING FOR 2020/2021
FINANCIAL YEAR OF THE GREATER TZANEEN MUNICIPALITY
HELD VIRTUAL ON WEDNESDAY THE 30TH JUNE 2021 AT 12H00.**

PRESENT

The Speaker

Councillor DJ Mmetle

COUNCILLORS

As per attached attendance register (Annexure "X")

OFFICIALS

**The Municipal Manager
The Director Corporate Services
The Director Electrical Engineering
The Director Engineering Services
The Chief Financial Officer
The Director Community Services
The Director PED
The Manager Admin and Council Support
The Manager Internal Audit
The GTEDA Acting CEO
The Manager Security Services
The Committee Clerk
The Committee Clerk
The MPAC Researcher**

**Mr SB Matlala
Mr W Shibamba
Mr S Lelope
Mr W Molokomme
Ms P Makhubela
Mr A Nkuna
Mr B Mathebula
Mrs MW Baloyi
Mrs H Manyike
Mr V Mulaudzi
Mr K Makhubela
Ms MB Maake
Mrs FS Makhubele
Mrs M Sekopana**

TRADITIONAL AUTHORITIES

The Maake Traditional Authority Representative	None
The Muhlava Traditional Authority Representative	None
The Bathlabine Traditional Authority Representative	Ms B Mogoboya
The Mankweng Traditional Authority Representative	None
The Modjadji Traditional Authority Representative	None
The Valoyi Traditional Authority Representative	None
The Nyavana Traditional Authority Representatives	None

1. OPENING AND WELCOME

1.1 The Speaker, Councillor DJ Mmetle declared the Meeting officially opened and welcomed everyone present in the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER

The applications for leave of absence were received from the following:

- Councillor G Mkhabela
- The Mankweng Tribal Authority Representatives, Mr RA Sehlapelo
- The Valoyi Tribal Authority Representatives, Mr VR Mhlongo

RESOLVED

That the applications for leave of absence received be granted as follows:

- Councillor G Mkhabela
- The Mankweng Tribal Authority Representatives, Mr RA Sehlapelo
- The Valoyi Tribal Authority Representatives, Mr VR Mhlongo

3. OFFICIAL NOTICES

3.1 The Municipal Manager, Mr SB Matlala indicated that the long outstanding matter of the transfer of the Environmental Health Services employees to Mopani District Municipality in terms of the National Health Act no 61 of 2003 has been finalized. The transfer will take effect from 1 July 2021.

3.2 The Municipal Manager, Mr SB Matlala further indicated that the Environmental Health Services will no longer be provided for in the new Organizational Structure that is being finalized. He further indicated that Council should note that the current Organisational Structure will remain in force until the new structure is finalized.

3.3 The Municipal Manager, Mr SB Matlala further informed Council that there is a deadlock at the South African Local Government Bargaining Council (SALGBC) with regards to the wage and salaries negotiations and the municipality will await further communication from SALGA with regards to the matter.

4. GIFTS AND FAVORS

None

5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

5.1 The Speaker, Councillor DJ Mmetle indicated that the COVID-19 3rd wave and Delta variant has arrived, and she further appreciated the vaccination programmes that are unfolding well in Tzaneen area, wherein all elderly people can vaccinate for COVID-19 without registration.

5.2 The Speaker, Councillor DJ Mmetle further indicated that the President, Cyril Ramaphosa has lifted the lockdown restrictions to Level (4) for 14 days, which has a direct impact to the activities of Council and the prohibiting of all gatherings.

5.3 The Speaker, Councillor DJ Mmetle further appealed to the political leadership to encourage community members to be conscious and wear mask, and avoid congestion at funerals with a limit of (50) mourners.

5.4 The Speaker, Councillor DJ Mmetle further expressed her appreciation that Council will be processing the EPWP policy during the meeting. She further indicated that she received a letter of complaint with regards to the appointment of EPWP workers indicating that proper consultation was not done in 4 wards.

6. PRESENTATION

None

7. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

None

8. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS

None

9. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON

9.1 The Speaker, Councillor DJ Mmetle expressed her condolences to the communities of Ward 16, 18, 9,10 and 8 for the loss of 14 community members due to accidents in Lephepane and Motupa area.

9.2 The Speaker, Councillor DJ Mmetle further expressed her condolences to the family and church members of the Senagogue Church of all Nations in Lagos, Nigeria, Prophet TB Joshua, who was laid to rest in the past two (2) weeks.

9.3 The Speaker, Councillor DJ Mmetle congratulated the ANC Mopani Region for conducting a successful conference and further congratulated the Executive Mayor of Mopani District, Councillor Pule Shai for retaining his position as Chairperson of the ANC Region.

10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS

10.1 The Chief Whip, Councillor C Nhemmo congratulated the collective leadership emerged at the ANC Regional conference of Norman Mashabane Region as follows: Councillor DJ Mmetle, Mr. Aleck Nkuna, Ms. Sonia Ngobeni and Mr. Odas Ngobeni and Mr. Gerison Molapisane who is the deputy chairperson of the Region.

A moment of silence was observed for those who lost their lives and the congratulatory messages were applauded.

11. OUTSTANDING MATTERS

None

12. PETITIONS

None

13. MOTIONS

None

14. REPORT FROM ETHICS COMMITTEE

None

15. REPORT FROM AUDIT COMMITTEE

(Item A66 was approved)

16. REPORTS FROM MPAC COMMITTEE

(Items A68 to A71 were approved)

17. REPORT ON WARD COMMITTEE

None

18. REPORT FROM GTEDA

(Item A 67 was approved)

19. REPORT ON SALGA ACTIVITIES

19.1 The Municipal Manager, Mr. SB Matlala informed Council that there is a deadlock at the National Bargaining Council with regards

to Salary and Wage negotiations, and that the municipality is still waiting for SALGA to finalize on the matter.

20. INPUTS BY THE TRADITIONAL LEADER

None

21. REPORTS IN COMMITTEES

None

22. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON

None

23. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD APRIL TO JUNE 2021.

24. CLOSURE

A 46 INVESTMENT INCENTIVE POLICY FOR GREATER TZANEEN MUNICIPALITY

(EC 2021 04 16; 2021 06 29)

(15/1/P)

RESOLVED

- a) That the item be referred back for further processes.

Signed by the Speaker

Councillor DJ Mmetle.....

A 52 REPORT ON, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE FOR THE YEAR END 2019/2020 (REVISED)

(E/C 2021 05 18; C 2021 06 29)

(5/1/4)

RESOLVED

- a) That the item be referred back for further processes.

Signed by the Speaker

Councillor DJMmetle.....

A 53 REPORT ON UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE FOR Q1-Q3 (JULY 2020-MARCH 2021) FINANCIAL YEAR 2020/2021

(E/C 2021 05 18; 2021 06 29)

(5/1/4)

RESOLVED

- a) That the item be referred back for further processes.

Signed by the Speaker

Councillor DJ Mmetle.....

A 60 REVIEW OF EPWP POLICY FOR 2021/2022
(E/C 2021 05 18; C 2021 06 29)

(15/1/4/6)

RESOLVED

- (a) That Council approves the review of EPWP Policy for implementation by the Municipality in the financial year 2021/22.
- (b) That the appointment of the EPWP beneficiaries be done in a transparent and accountable manner.
- (c) That in wards where complaints are raised, issues be resolved before they resume duties.

Signed by the Speaker

Councillor DJ Mmetle.....

A 62 REQUEST FOR COUNCIL TO ADOPT THE MUNICIPAL CORPORATE GOVERNANCE OF INFORMATION AND COMMUNICATION TECHNOLOGY POLICY AND OTHER RELATED STRATEGIC DOCUMENTS

(E/C2021 06 15; C 2021 06 30)

(6/2/2/6/P)

RESOLVED

- a) That Council approves the following documents:
- I. ICT Antivirus Policy;
 - II. ICT Steering Committee Charter/ Terms of Reference;
 - III. ICT Backup Policy;
 - IV. ICT Data Centre Control Policy; and

Signed by the Speaker
Councillor DJ Mmetle.....

A 63 REGULATION AND REMUNERATION OF OVERTIME WORK POLICY

(E/C 2021 06 15; C 2021 06 30)

(4/5/P)

RESOLVED

- (a) That Council approves the Regulation and Remuneration of Overtime Work Policy.

Signed by the Speaker

Councillor DJ Mmetle.....

A 64 PERFORMANCE MANAGEMENT POLICY
(E/C 2021 06 15; C 2021 06 30)

(4/7/P)

RESOLVED

(a) That Council adopts the reviewed Performance Management Policy.

Signed by the Speaker

Councillor DJ Mmetle.....

Item B44 was changed to A65

A 65 RISK AND COMPLIANCE MANAGEMENT POLICIES, CHARTER, STRATEGY, FRAUD PREVENTION PLAN AND IMPLEMENTATION PLAN OF GREATER TZANEEN MUNICIPALITY: 2020/21

(EC 2021 06 15, C 2021 06 30)

(8/1/2/3)

RESOLVED

- a) That Council approves the Risk Management Policy including its attachment (Risk management Framework and Risk Management Strategy);
- b) That Council approves the Compliance Management Policy;
- c) That Council approves the Risk and Compliance Committee Charter.
- d) That Council notes the Risk and Compliance Management Implementation plan for 2020-21 FY.

Signed by the Speaker

Councillor DJ Mmetle.....

**A 66 AUDIT COMMITTEE REPORT TO COUNCIL FOR THE THIRD QUARTER OF
2020/2021 FINANCIAL YEAR**

(E/C 2021 06 30, C 2021 06 30)

(12/2/3/1/9)

RESOLVED

1. That Council notes the GTM Audit Committee report for the third quarter for 2020/2021 financial year.
2. That Council notes the GTM Internal Audit Charter for 2021/2022 financial year.
3. That Council notes the GTM Internal Audit Methodology for 2021/2022 financial year.
4. That Council notes the GTM Internal Audit three year Strategic and Annual Plans for 2021/2022 financial year.
5. That Council notes the GTEDA Audit Committee report for the third quarter for 2020/2021 financial year.
6. That Council notes the GTM Risk Management Committee report for the third quarter for 2020/2021 financial year.
7. That Council notes the GTM Performance Audit Committee report for the third quarter for 2020/2021 financial year.
8. That Council notes the GTEDA Performance Audit Committee report for the third quarter for 2020/2021 financial year.
9. That Council approves the GTM Audit Committee Charter for 2021/2022 financial year.
10. That Council approves the GTEDA Audit Committee Charter for 2021/2022 financial year.
11. That Council notes the Annual schedule of Audit Committee meetings for 2021/2022 financial year.

Signed by the Speaker

Councillor DJ Mmetle.....

**A 67 REPORT TO MUNICIPAL COUNCIL: SUBMISSION OF GTEDA BUSINESS PLAN FOR
THE FINANCIAL YEAR 2021/22
(EC 2021 06 23; C 2021 06 30) (15/1/4/2)**

RESOLVED

- a) That Council approves the attached Business Plan of the Entity, as submitted in line with Section 87 of the MFMA and the signed SLA.

Signed by the Speaker

Councillor DJ Mmetle.....



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A 68 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MPAC OVERSIGHT REPORT ON THE 2019/2020 3RD AND 4TH QUARTER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) REPORTS.

(E/C 2021 04 30; 2021 04 30)

(12/2/3/1/1)

RESOLVED

1. That Council approves the oversight report on the 2019/2021 3rd & 04th quarter Service Delivery Budget Implementation plan reports with the following recommendations:
 - a) That the Accounting Officer intensify monitoring of the service providers to ensure that council infrastructure is protected, and the municipality receives value for money.
 - b) That the Service provider responsible for the safety of the municipal infrastructure and personnel be made liable to pay for theft of assets stolen under their watch.
 - c) That the Corporate Services Director ensures that targets set for training of employees and councillors are met, and the capacity building is done in the municipality.
 - d) That Matapa Leseka access road be monitored to ensure the safety of both animals and human beings, since there are many trenches that can result in accidents.
 - e) That the Leseka to Matapa Access Road be completed within the extended period of 30 April 2021.

Signed by the Speaker

Councillor DJ Mmetle.....



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**A 69 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) OVERSIGHT REPORT ON THE
2019/2020 DRAFT ANNUAL REPORT.**

(E/C 2021 06 30; 2021 06 30)

(12/2/3/1/1)

RESOLVED

1. Having fully considered the 2019/2020 Draft Annual Report, the Municipal Public Accounts Committee recommend that Council adopt the Draft Annual Report 2019/2020 with reservations as follows:
 - a) That the 2019/2020 Draft Annual Report be corrected and completed before the Final report is submitted to the provincial Departments. (Chapter 4, starting from item 4.6 is incomplete and the Audit Action plan is not visible).
 - b) That Greater Tzaneen Municipality establish the Anti-Corruption committee, to ensure that the issues related to corruption are dealt with by the committee.
 - c) That the Greater Tzaneen Economic Development Agency, consider appointing people living with disabilities in line with the Employment Equity Act
 - d) That the issue of GTEDA operating with 4 Board members be looked into, to ensure that the Agency perform its duties diligently.
 - e) That the monitoring of performance of contractors be intensified by the user departments, to ensure that they perform according to the Service Level Agreement.
 - f) That the municipality establish strategies to finalize the abandoned cases that are being defended.

Signed by the Speaker

Councillor DJ Mmetle.....



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**A 70 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MPAC OVERSIGHT REPORT ON THE
1ST QUARTER SDBIP REPORT FOR 2020/2021 REPORTS.**

(E/C 2021 06 30; 2021 06 30)

(12/2/3/1/1)

RESOLVED

2. That Council approves the oversight report on the 2020/2021 1st quarter Service Delivery Budget Implementation plan report with this recommendation:
- a) That a mechanism be put in place to ensure all the targets that were not met due to the restrictions of covid-19 restrictions are met by all the departments.

Signed by the Speaker

Councillor DJ Mmetle.....



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**A 71 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MPAC OVERSIGHT REPORT ON THE
2ND QUARTER SDBIP REPORT FOR 2020/2021 REPORTS.**

(E/C 2021 06 30; 2021 06 30)

(12/2/3/1/1)

RESOLVED

1. That Council approves the oversight report on the 2020/2021 2nd quarter Service Delivery Budget Implementation plan report with the following recommendations:
 - a) That the Accounting Officer ensures that going forward the Risk Management progress reports serve in the Audit Committee before being tabled in Council, as indicated on page 13 of the report.
 - b) That the municipality consider conducting the Disaster awareness through other means of communication to ensure that awareness is conducted in line with the Covid-19 regulations.
 - c) That 75 of the 147 key performance indicators not met as indicated on page 21 of 190 of the report be prioritised, and a report on performance of the KPI's be reported in the next quarter.
 - d) That the ward committee reports be consolidated and tabled in Council quarterly, to ensure that ward activities find expression in Council.
 - e) That the appointment of service providers for the Annual Workplace Plan be finalised to ensure that the workplace training is implemented.

- f) That the Accounting Officer ensures that the Rural Waste Service Areas, are serviced as per the programme as indicated on, page 76 of the report.
- g) That fast-tracking of graders repairs and procurement of additional machinery be prioritised.

Signed by the Speaker

Councillor DJ Mmetle.....

**B 42 PROJECT STATUS QUO REPORT OF THE PROPOSED COMMUNITY RESIDENTIAL
UNITS AT TALANA HOTEL**

(EC 2021 05 18; 2021 06 29)

(17/5/1/2)

RESOLVED

- a) That the item be referred back for further process.

Signed by the Speaker

Councillor DJ Mmetle.....

B 43 GRANT FUNDING AND INFRASTRUCTURE SUPPORT FROM DBSA FOR THE DEVELOPMENT OF EMBEDDED GENERATION PROGRAMME

(E/C 2021 05 18; C 2021 06 30)

(5/1/3; 16/2/1)

RESOLVED

1. That the item be referred back for further processes.

Signed by the Speaker

Councillor DJ Mmetle.....

**B 45 IRRECOVERABLE DEBT SETTLEMENT REQUEST FOR SOUTHERN SKY
COMMERCIAL PROPERTY**

(E/C 2021 06 15; C 2021 06 29)

(5/17/4)

RESOLVED

1. That the item be referred back for further processes.

Signed by the Speaker

Councillor DJ Mmetle.....

B 46 ROLLING OUT OF ELECTRICAL PREPAID METERS

(E/C 2021 06 15; C 2021 06 29)

(16/2/1/4)

RESOLVED

1. That the item be referred back for further processes.

Signed by the Speaker

Councillor DJ Mmetle.....

RECOMMENDATIONS OF THE PORTFOLIO COMMITTEES IN CONNECTION WITH MATTERS WHICH HAVE BEEN DEALT WITH IN TERMS OF DELEGATED AUTHORITY FOR THE PERIOD APRIL TO JUNE 2021.

The Head of Portfolios informed the Council verbally of the recommendations of the Portfolio Committee taken by virtue of delegated powers and duties to the Executive Committee in terms of the provisions of Section 44 of the Local Government Municipal Structures Act 117 of 1998, which resolutions form part of the agenda of this meeting.

On proposal of the Mayor: Councillor MG Mangena, it was:

RESOLVED

That the contents of the resolutions taken by the Portfolio Committee for the period APRIL to JUNE 2021 be APPROVED.

THE MEETING ADJOURNED AT 14H42

APPROVED AND CONFIRMED

CHAIRMAN